

Decision Maker: Environment PDS Committee

Date: 1st July 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

Contact Officer: Gavin Moore, Assistant Director Parking & Customer Services
Tel: 020 8313 4539 E-mail: gavin.moore@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

Members are asked to review the Committee's draft work programme for 2014/15 and to consider:

- progress on requests from previous meetings of the Committee;
 - the contracts summary for the Environment Portfolio; and
 - the establishment of Working Groups for 2014/15.
-

2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- (a) **Review the draft work programme attached as Appendix 1;**
- (b) **Review the progress report related to previous Committee requests as set out in Appendix 2;**
- (c) **Review the Environment Portfolio contracts listed in Appendix 3; and**
- (d) **Consider the establishment of Working Groups for 2014/15.**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2014/15 approved budget
 4. Total current budget for this head: £32.764m, and £4.9m of LIP funding from TfL.
 5. Source of funding: 2014/15 revenue budget and 2014/15 LIP funding agreed by TfL
-

Staff

1. Number of staff (current and additional): 190 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Forward Programme

- 3.1. The table in **Appendix 1** sets out the Environment Forward Programme for 2014/15, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register

- 3.4 Information extracted from the current Contracts Register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The final column of the appendix provides additional background information including (where known) the date when contract approval, or approval for an extension, will be sought.

Working Groups

- 3.5 The Committee is empowered to establish Working Groups for the examination of priority issues in depth, with the aim of bringing a detailed report to the PDS Committee itself on completion of the review. Such Working Groups are normally established by the Committee at its first meeting of the municipal year.
- 3.6 Members are asked to indicate which Working Groups should be convened for 2014/15. Membership of the Groups will also need to be agreed. The membership position for last year was as follows:

<i>Parking Working Group</i>	Councillors William Huntington-Thresher and Samaris Huntington-Thresher; and former councillor Julian Grainger.
<i>Local Investment Plan Working Group</i>	Cllr William Huntington-Thresher, Cllr Judi Ellis, and former councillors Julian Grainger and Nicholas Milner
<i>Highway Assets Working Group</i>	Councillors William Huntington-Thresher, Judi Ellis and Samaris Huntington-Thresher; and former councillor Reg Adams

- 3.7 On 29th January 2014 the Environment PDS Committee discussed possible Working Groups for 2014/15. Three topics were considered: Waste Minimisation; Transport Strategy (replacing Local Investment Plan); and Highways Maintenance (replacing Highway Assets).

- 3.8 Members may also wish to consider whether to establish a Parking Working Group to support work on: developing options for the shared parking contract due to commence in October 2016 (see report elsewhere on this agenda); and options for parking charges from April 2015.
- 3.9 Members are also advised that a Public Transport Liaison Meeting has been organised for 22nd July 2014.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2013/14

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2014/15

Environment PDS – 23 Sept 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Congestion Relief - Heathfield Road / Westerham Road scheme	T&H	For pre-decision scrutiny
Private Street Works: Gosshill Road, second resolution	T&H	For pre-decision scrutiny
Elmstead Lane: footway upgrade	T&H	For pre-decision scrutiny
Toddlers Play at Priory	SS&GS	For pre-decision scrutiny
Options for on-street litter enforcement	SS&GS	For pre-decision scrutiny
Environment PDS – 4 Nov 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
Half Year Review – Portfolio Plan 2014/15	P&CS	PDS Committee
Environment PDS – 20 Jan 2015		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Environment PDS – 11 March 2015		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Environment Portfolio Plan 2015/18	P&CS	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Environment PDS Committee

Date	Committee Request	Progress
01.10.13.	The outcome of consultation on the Heathfield Road/Westerham Road scheme should be reported back to the Committee in view of the wider interests across the area.	The results of the consultation will be brought to the September PDS Committee.
29.01.14	Options for 2014/15 Working Groups to include Waste Minimisation, Transport Strategy and Highways Maintenance	These options are considered in this report.
25.03.14	A further report be brought forward to consider options for on-street enforcement of litter offences	This will be the subject of a report brought to the September PDS Committee .
25.03.14	A Public Transport Liaison meeting be organised early in the 2014/15 municipal year	The meeting will take place on 22 nd July 2014.

Contracts Register Summary

Appendix 3

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2014/15 Spend (£)	Environment PDS Notes
Transportation Consultancy (Paul Redman / 029130)	30.05.11	30.11.13	1 year ext. to 30.11.14 agreed ES13124	AECOM (via TfL Framework)	750,000 + 300,000	140,000	Officers appraising options for Nov. 2014 onwards
Playground Maintenance (Andy Biggs / 016235)	01.01.08	31.12.13	1 year extension to 31.12.14	Safeplay	369,300 + 74,640	76,500	Contract term (6+2+2 to December 2017).
Soft Landscaping Works Contract (Rob Schembri)	June 2014	31.12.17	n/a	Contract to be let	1,050,000	~300,000	Eight lots covering all soft landscaping and non-programmed works, as reported to 29.01.14 Env. PDS
Removal of Abandoned Vehicles (Toby Smith / 030100)	01.10.10	30.09.13	One year extension to 30.09.14	Pick a Part	33,800 + 10,600	9,500	Officers examining options for October 2014 onwards
Council Fleet Hire (Paul Chilton / 11551)	05.11.06	04.11.12	Extended to 04.11.15 through waiver	London Hire Ltd.	651,064 + 166,380	81,380	Extension to Nov. 2015 to facilitate passenger fleet options analysis.
Ambulance Hire (Paul Chilton / 016278)	05.11.07	04.11.13	Extended to 04.11.15	London Hire Ltd.	2.254m + 292,866 + 282,870	282,870	2 nd one year extension agreed to Nov. 2015 to align with Fleet Hire.
Depot Security (Paul Chilton / 030099)	01.04.10	31.03.15	n/a	Sight and Sound	625,000	140,000	5 years contract with option for 2 year extension
Street Works (NRSWA) (Garry Warner / 049756)	01.04.13	31.03.16	n/a	B&J Enterprises of Kent	871,920	295,430	3 year core contract with option to extend for 2 or 4 years
Parking (Ben Stephens / 11528)	01.10.06	30.09.11	5 year extension granted to 30.09.16	Vinci Park Services UK Ltd	23.2m (inc. extension)	2,556,700	School Crossing Patrols now funded by 33 schools & TfL (~£170,000)
Parking ICT (Ben Stephens)	01.04.13	30.09.16	n/a	ICES Ltd.	238,000	68,000	Shared ICT service with LB Bexley (costs shown are for Bromley only)..
Parking Bailiff Services (Ben Stephens)	1.04.14	30.09.16	n/a	JBW Judicial Services, Phoenix Commercial Collections	625k est. income	250k est. income	

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2014/15 Spend (£)	Environment PDS Notes
Street Environment Contract (Pete McCready / 037024 037023 037025 037022)	29.03.12	28.03.17	n/a	Kier (public toilets); Community Clean (graffiti removal); Veolia (Gully cleansing); Kier (Street Cleansing)	281,983 1,221,800 1,463,538 15,798,212	51,400 244,360 292,710 3,155,140	Five year contract with an option for a two year extension
Maintenance & Repair of Motor Vehicles (Paul Chilton / 024737)	01.04.10	31.03.19	n/a	Kent CC	938,000	124,000	Spend reduced due to decline in number of vehicles in use
Highway Maintenance – Minor & Reactive (Justin Villanueva / 025400)	01.07.10	30.06.17	n/a	O'Rourke Construction & Surfacing Ltd	17m	£2,822,860	Budget increases with BCIS construction indices. Contract is subject to external funding.
Arboriculture (Julian Fowgies / 016267)	18.07.08	17.07.17	n/a	Gristwood and Toms Ltd	5.12m	498,420	Reduced annual spend due to reduction in service provision
Coney Hill Landfill Site Monitoring (J. Woodruff / 030220)	28.07.10	27.07.17	n/a	Enitial	969,500	136,200	
Highway Maintenance – Major (J. Villanueva / 025399)	01.10.10	30.06.17	n/a	FM Conway Ltd	26m	3,989,020	Budget increases with BCIS construction indices. Contract is subject to external funding.
Grounds Maintenance (R. Schembri / 11545)	01.01.08	31.12.17	n/a	The Landscape Group Ltd	26.1m	3,035,300	Contract to run full-term. Options post 2017 under review.
Waste Collection (John / Woodruff 11525)	01.11.01	31.03.19	First extension to 2016. Second extension to 2019.	Veolia Environmental Services UK Ltd	37.3m. + 64.6m + 26.1m	9,096,640	First extension (2007) to align with Disposal contract (ELS07130). Second extension (2011) to realise service efficiencies.
Waste Disposal (J. Woodruff / 11526)	24.02.02	31.03.19	Extended to March 2019	Veolia Environmental Services UK Ltd	160.5m + 27.5m	11,737,480	Contract extended (in 2011) to realise service efficiencies.
Parks Security (Toby Smith / 025902)	01.04.10	31.03.20	n/a	Ward Security	4.13m	481,940	
Street Lighting Maint. & Improvements (Paul Redman / 049757)	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	8.45m + 8m over two years (invest to save)	1,808,020	Annual contract value of £845k, plus £8m over two years via Invest-to-Save programme